

1. Agenda

Documents:

[2020 0309 VCWD FA AGENDA.PDF](#)

2. Meeting Materials

Documents:

[2020 0309 VCWD FA AGENDA PACKET.PDF](#)

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
14521 RAMONA BOULEVARD, BALDWIN PARK, CALIFORNIA
MONDAY, MARCH 9, 2020 AT 5:30 P.M.**

1. CALL TO ORDER

- ❖ Pledge of Allegiance

2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS

- ❖ Chair Margarita Vargas
- ❖ Vice Chair Lenet Pacheco
- ❖ Director Jazmin Lopez
- ❖ Director David L. Muse
- ❖ Director Javier E. Vargas

3. ADOPTION OF AGENDA

- ❖ This item indicates action anticipated by the Board of Directors.

4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

5. APPROVAL OF MINUTES

- A.** Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, January 27, 2020

6. CONSENT CALENDAR

- A.** Approval of Checks and Invoice Register
 - i.** Checks drawn on SCE Federal Credit Union – Operating Account
 - ii.** Check registers
- B.** Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
 - i.** Valley County Water District Financing Authority Acquisition Fund Requisition No. 9

7. ADJOURNMENT

CHAIR MARGARITA VARGAS, PRESIDING

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, March 9, 2020

AGENDA ITEM:

1

CALL TO ORDER

Meeting Called to Order At: _____

Meeting Chaired By: _____

❖ Pledge of Allegiance

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, March 9, 2020

AGENDA ITEM:

2

**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND
DISTRICT EMPLOYEES**

Members of the Board of Directors:

Present:

Absent:

- ❖ Chairman Margarita Vargas
- ❖ Vice Chairman Lenet Pacheco
- ❖ Director Jazmin Lopez
- ❖ Director David L. Muse
- ❖ Director Javier E. Vargas

District Employees:

Present:

Absent:

- ❖ Secretary/ Executive Director José Martinez

Others Present:

❖ _____

❖ _____

❖ _____

❖ _____

❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, March 9, 2020

AGENDA ITEM: **4** **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

MEMBERS OF THE PUBLIC:

COMMENTS:

❖ _____

❖ _____

❖ _____

❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, March 9, 2020

AGENDA ITEM: 5 **APPROVAL OF MINUTES**

A. Minutes for the Regular Meeting of the Board of Directors of the Financing Authority
Monday, January 27, 2020
Two (2) Pages

Motion to Approve: _____

Motion Seconded By: _____

Discussion/Changes: _____

Vote of Members: _____ / _____ / _____
Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
Director Lopez Director Muse Director Vargas Vice President Pacheco President Vargas

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
 MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS
 MONDAY, JANUARY 27, 2020

1. CALL TO ORDER

A regular meeting of the Board of Directors of the Valley County Water District Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District on Monday, January 27, 2020 at 5:30pm by Chair Vargas.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- Chair Margarita Vargas
- Vice Chair Lenet Pacheco
- Director David L. Muse
- Director Javier E. Vargas

❖ MEMBERS ABSENT:

- Director Jazmin Lopez

❖ DISTRICT EMPLOYEES PRESENT:

- Treasurer- Jandy Macias
- Operations & Maintenance Manager – Tom Mortenson
- Executive Assistant/ Board Liaison – Colleen Malaiba
- Management Analyst- Tara Robinson

❖ DISTRICT EMPLOYEES ABSENT:

- Secretary/ Executive Director – José L. Martinez

3. ADOPTION OF THE AGENDA

- Motion made by Director Muse to adopt the agenda as presented
- Motion to adopt seconded by Director Vargas
- Motion to adopt the agenda as presented carried (4-0-0)

Board Action	Lopez	Muse	J. Vargas	Pacheco	M. Vargas
Carried	Absent	Yes	Yes	Yes	Yes

4. PUBLIC COMMENT

- Annalyn Policarpio – asked the Board of Directors to consider a low-income rate rather than the Affordable Rate Program

5. APPROVAL OF MINUTES

- A. Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, November 25, 2020

*Minutes for the Meeting of the Board of Directors
 for the Valley County Water District Financing Authority
 Monday, January 27, 2020*

- Motion made by Vice Chair Pacheco to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, November 25, 2020
- Motion to approve seconded by Director Muse
- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, November 25, 2020 carried (4-0-0)

Board Action	Lopez	Muse	J. Vargas	Pacheco	M. Vargas
Carried	Absent	Yes	Yes	Yes	Yes

6. CONSENT CALENDAR

A. Approval of Checks and Invoice Register

- i. Checks drawn on SCE Federal Credit Union – Operating Account
- ii. Check registers

B. Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 8
 - Motion made by Chair Vargas to approve consent calendar as presented
 - Motion to approve seconded by Director Muse
 - Motion to approve consent calendar as presented carried (4-0-0)

Board Action	Lopez	Muse	J. Vargas	Pacheco	M. Vargas
Carried	Absent	Yes	Yes	Yes	Yes

C. ADJOURNMENT

- Chair Vargas asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:34pm

SIGNED:

ATTEST:

 Chair of the Board of Directors
 (SEAL)

 Secretary of the Board of Directors

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, March 9, 2020

AGENDA ITEM:

6

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.

A. APPROVAL OF CHECKS AND INVOICE REGISTER

- i. Checks Drawn on SCE Federal Credit Union - Operating Account
 - ii. Check Registers
 - 1 Summary of Prepaid VCWD Accounts Payable 01/23/20 thru 03/04/20 350,598.84
- TOTAL TRANSFER OF FUNDS REQUIRED: \$ 350,598.84**

B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 9 350,598.84
- TOTAL TRANSFER OF FUNDS PROCESSED: \$ 350,598.84**

Motion to Approve: _____ **Motion Seconded By:** _____

Vote of Members: _____ / _____ / _____
 Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
 Director Lopez Director Muse Director Vargas Vice President Pacheco President Vargas

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors

Monday, March 9, 2020

REVENUE BONDS, SERIES 2018A

SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE 01/23/20 - 03/04/20

PROJECT 628 - NEW HEADQUARTERS

VENDOR: WLC ARCHITECTS

2/18/20 HQ DESIGN DEVELOPMENT 63,750.00

SUB-TOTAL 63,750.00

PROJECT 628 TOTAL 63,750.00

PROJECT 632 - NIXON BOOSTER PUMP STATION

VENDOR: HUNTER ELECTRIC SERVICE INC

2/18/20 NIXON BOOSTER PUMP STATION 8,307.91

2/18/20 NIXON BOOSTER PUMP STATION 47,869.43

2/18/20 NIXON BOOSTER PUMP STATION 392.40

2/18/20 NIXON BOOSTER PUMP STATION 571.18

SUB-TOTAL 57,140.92

VENDOR: CIVILTEC ENGINEERING INC

2/19/20 NIXON BOOSTER STATION ENGINEERING 681.69

SUB-TOTAL 681.69

VENDOR: SOUTHERN CALIFORNIA EDISON

2/26/20 NIXON BOOSTER PUMP STATION (NEW METER) 1,269.71

SUB-TOTAL 1,269.71

VENDOR: HARRINGTON INDUSTRIAL PLASTICS LLC

3/04/20 NIXON BOOSTER STATION MATERIALS 1,028.18

SUB-TOTAL 1,028.18

PROJECT 632 TOTAL 60,120.50

PROJECT 642 - CIP 18/19 MAIN REPLACEMENT

VENDOR: CIVILTEC ENGINEERING INC

2/19/20 DESIGN SERVICES 2019 CIP 195.00

SUB-TOTAL 195.00

PROJECT 642 TOTAL 195.00

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors

Monday, March 9, 2020

REVENUE BONDS, SERIES 2018A

SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE 01/23/20 - 03/04/20

PROJECT 670 - PUENTE MAIN REPLACEMENT

VENDOR: N/A

1/31/20 INVENTORY SUPPLIES 6,597.28

SUB-TOTAL 6,597.28

VENDOR: N/A

2/03/20 EMPLOYEE LABOR COSTS 1,194.22

SUB-TOTAL 1,194.22

VENDOR: TA RIVARD INC

2/05/20 PUENTE MAIN REPLACEMENT 153,235.00

2/05/20 PUENTE MAIN REPLACEMENT 9,000.00

2/05/20 PUENTE MAIN REPLACEMENT 21,755.00

2/05/20 PUENTE MAIN REPLACEMENT 33,150.00

SUB-TOTAL 217,140.00

PROJECT 670 TOTAL 224,931.50

PROJECT 677 - PARK MAIN REPLACEMENT

VENDOR: N/A

2/03/20 EMPLOYEE LABOR COSTS 205.90

2/17/20 EMPLOYEE LABOR COSTS 1,194.22

3/02/20 EMPLOYEE LABOR COSTS 164.72

SUB-TOTAL 1,564.84

VENDOR: WECK LABORATORIES

3/03/20 PARK MAIN REPLACEMENT 18.50

3/03/20 PARK MAIN REPLACEMENT 18.50

SUB-TOTAL 37.00

PROJECT 670 TOTAL 1,601.84

GRAND TOTAL: \$ 350,598.84

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, March 9, 2020

AGENDA ITEM: 7 **ADJOURNMENT**

Adjourned in Memory of: _____

Meeting Adjourned At: _____