

1. Agenda

Documents:

[2020 0810 VCWD FA AGENDA.PDF](#)

2. Meeting Materials

Documents:

[2020 0810 VCWD FA AGENDA PACKET.PDF](#)

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
14521 RAMONA BOULEVARD, BALDWIN PARK, CALIFORNIA
MONDAY, AUGUST 10, 2020 AT 5:30 P.M.**

TELECONFERENCE ACCESS

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak as a precaution to protect staff, our constituents, and elected officials, the Valley County Water District will hold its Board meeting via teleconference or the most rapid means of communication available at the time.

Webex: www.webex.com

Meeting Number: 126 554 1680

Password: 11213

Direct Meeting Link:

<https://valleycountywaterdistrict.my.webex.com/valleycountywaterdistrict.my/j.php?MTID=m2689722ea6ba0b211e4d68adbfd51ef>

Join by Phone

Phone Number: (415) 655-0001

Access Code: 126 554 1680

Password: 11213

1. CALL TO ORDER

- ❖ Pledge of Allegiance

2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS

- ❖ Chair Margarita Vargas
- ❖ Vice Chair Lenet Pacheco
- ❖ Director Jazmin Lopez
- ❖ Director David L. Muse
- ❖ Director Javier E. Vargas

3. ADOPTION OF AGENDA

- ❖ This item indicates action anticipated by the Board of Directors.

4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

5. APPROVAL OF MINUTES

- A. Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, June 22, 2020

6. CONSENT CALENDAR

- A. Approval of Checks and Invoice Register
 - i. Checks drawn on SCE Federal Credit Union – Operating Account
 - ii. Check registers
- B. Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
 - i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 12

7. ADJOURNMENT

CHAIR MARGARITA VARGAS, PRESIDING

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, August 10, 2020

AGENDA ITEM: **1** **CALL TO ORDER**

Meeting Called to Order At: _____

Meeting Chaired By: _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, August 10, 2020

AGENDA ITEM:

2

**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND
DISTRICT EMPLOYEES**

Members of the Board of Directors:

Present:

Absent:

❖ Chairman	Margarita Vargas	_____	_____
❖ Vice Chairman	Lenet Pacheco	_____	_____
❖ Director	Jazmin Lopez	_____	_____
❖ Director	David L. Muse	_____	_____
❖ Director	Javier E. Vargas	_____	_____

District Employees:

Present:

Absent:

❖ Secretary/ Executive Director	José Martinez	_____	_____
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Others Present:

- ❖ _____
- ❖ _____
- ❖ _____
- ❖ _____
- ❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, August 10, 2020

AGENDA ITEM: **3** **ADOPTION OF AGENDA**

❖ This item indicates action anticipated by the Board of Directors.

Motion to Approve: _____

Motion Seconded By:_____

Discussion/Changes:_____

Vote of Members: _____ / _____ / _____
Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
Director Lopez Director Muse Director Vargas Vice President Pacheco President Vargas

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, August 10, 2020

AGENDA ITEM: **4** **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

MEMBERS OF THE PUBLIC:

COMMENTS:

❖ _____

❖ _____

❖ _____

❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, August 10, 2020

AGENDA ITEM: 5 **APPROVAL OF MINUTES**

A. Minutes for the Regular Meeting of the Board of Directors of the Financing Authority
Monday, June 22, 2020
Two (2) Pages

Motion to Approve: _____

Motion Seconded By: _____

Discussion/Changes: _____

Vote of Members: _____ / _____ / _____
Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
Director Lopez Director Muse Director Vargas Vice President Pacheco President Vargas

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
 MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS
 MONDAY, JUNE 22, 2020

1. CALL TO ORDER

A regular meeting of the Board of Directors of the Valley County Water District Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District and via teleconference pursuant to Executive Order N-29-20 on Monday, June 22, 2020 at 5:31pm by Chair Vargas.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- Chair Margarita Vargas – *via teleconference*
- Vice Chair Lenet Pacheco – *via teleconference*
- Director Jazmin Lopez – *via teleconference*
- Director David L. Muse – *via teleconference*
- Director Javier E. Vargas – *via teleconference*

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez – *via teleconference*
- Treasurer- Jandy Macias – *via teleconference*
- Operations & Maintenance Manager – Tom Mortenson – *via teleconference*
- Executive Assistant/ Board Liaison – Colleen Malaiba
- Management Analyst- Tara Robinson – *via teleconference*
- Human Resources Coordinator – Priscilla Aceituno – *via teleconference*

3. ADOPTION OF THE AGENDA

- Motion made by Vice Chair Pacheco to adopt the agenda as presented
- Motion to adopt seconded by Director Vargas
- Motion to adopt the agenda as presented carried (5-0-0)

Board Action	Lopez	Muse	J. Vargas	Pacheco	M. Vargas
Carried	Yes	Yes	Yes	Yes	Yes

4. PUBLIC COMMENT

- Director Alfonso Contreras, Board Director for Upper San Gabriel Valley Municipal Water District, announced that their Water Resources & Facility Management Committee is scheduled to meet on Tuesday, June 23, 2020, at 4:00pm and their Board of Directors are scheduled to meet on Wednesday, June 24, 2020, at 9:00am and invited everyone to attend

5. APPROVAL OF MINUTES

- A. Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, April 27, 2020
- Motion made by Vice Chair Pacheco to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, April 27, 2020

*Minutes for the Meeting of the Board of Directors
 for the Valley County Water District Financing Authority
 Monday, June 22, 2020*

- Motion to approve seconded by Director Vargas
- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, April 27, 2020 carried (5-0-0)

Board Action	Lopez	Muse	J. Vargas	Pacheco	M. Vargas
Carried	Yes	Yes	Yes	Yes	Yes

6. CONSENT CALENDAR

A. Approval of Checks and Invoice Register

- i. Checks drawn on SCE Federal Credit Union – Operating Account
- ii. Check registers

B. Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 11
 - Motion made by Vice Chair Pacheco to approve consent calendar as presented
 - Motion to approve seconded by Director Lopez
 - Motion to approve consent calendar as presented carried (5-0-0)

Board Action	Lopez	Muse	J. Vargas	Pacheco	M. Vargas
Carried	Yes	Yes	Yes	Yes	Yes

C. ADJOURNMENT

- Chair Vargas asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:36pm

SIGNED:

ATTEST:

 Chair of the Board of Directors
 (SEAL)

 Secretary of the Board of Directors

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, August 10, 2020

AGENDA ITEM:

6

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.

A. APPROVAL OF CHECKS AND INVOICE REGISTER

- i. Checks Drawn on SCE Federal Credit Union - Operating Account
 - ii. Check Registers
 - 1 Summary of Prepaid VCWD Accounts Payable 06/17/20 thru 08/05/20 791,112.06
- TOTAL TRANSFER OF FUNDS REQUIRED: \$ 791,112.06**

B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 12 791,112.06
- TOTAL TRANSFER OF FUNDS PROCESSED: \$ 791,112.06**

Motion to Approve: _____ **Motion Seconded By:** _____

Vote of Members: _____ / _____ / _____
 Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
 Director Lopez Director Muse Director Vargas Vice President Pacheco President Vargas

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors
Monday, August 10, 2020

REVENUE BONDS, SERIES 2018A
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE 06/17/20 - 08/05/20

PROJECT 628 - NEW HEADQUARTERS

VENDOR: LOS ANGELES COUNTY

6/30/20 CEQA NEGATIVE DECLARATION FILING FEES	2,481.75
SUB-TOTAL	<u>2,481.75</u>

VENDOR: CITY OF BALDWIN PARK

6/30/20 BUILDING PERMIT	12,646.00
6/30/20 INSPECTION FEES	10,010.00
SUB-TOTAL	<u>22,656.00</u>

VENDOR: WLC ARCHITECTS

6/30/20 HQ DESIGN DEVELOPMENT	20,287.50
SUB-TOTAL	<u>20,287.50</u>

PROJECT 628 TOTAL	<u><u>45,425.25</u></u>
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PROJECT 632 - NIXON BOOSTER PUMP STATION

VENDOR: HUNTER ELECTRIC SERVICE INC

6/30/20 NIXON BOOSTER PUMP STATION	41,266.75
SUB-TOTAL	<u>41,266.75</u>

VENDOR: CIVILTEC ENGINEERING INC

6/30/20 NIXON BOOSTER STATION ENGINEERING	225.00
SUB-TOTAL	<u>225.00</u>

PROJECT 632 TOTAL	<u><u>41,491.75</u></u>
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PROJECT 633 - MAINE BOOSTER PUMP STATION

VENDOR: RC FOSTER CORPORATION

6/30/20 MAINE BOOSTER PUMP STATION	19,380.00
SUB-TOTAL	<u>19,380.00</u>

VENDOR: CIVILTEC ENGINEERING INC

6/30/20 MAINE BOOSTER PUMP ENGINEER	3,885.40
SUB-TOTAL	<u>3,885.40</u>

VENDOR: HUNTER ELECTRIC SERVICE INC

8/05/20 MAINE BOOSTER PUMP STATION	158,967.90
SUB-TOTAL	<u>158,967.90</u>

PROJECT 633 TOTAL	<u><u>182,233.30</u></u>
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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors
Monday, August 10, 2020

REVENUE BONDS, SERIES 2018A
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE 06/17/20 - 08/05/20

PROJECT 670 - PUENTE MAIN REPLACEMENT

VENDOR: N/A

1/06/20 EMPLOYEE LABOR COSTS	229.44
1/20/20 EMPLOYEE LABOR COSTS	3,075.30

SUB-TOTAL 3,304.74

PROJECT 642 TOTAL 3,304.74

PROJECT 673 - MORADA RESERVOIR REHAB

VENDOR: ADVANCED INDUSTRIAL SERVICES INC

6/30/20 MORADA RESERVOIR OURSIDE SERVICES	113,998.50
6/30/20 MORADA RESERVOIR OURSIDE SERVICES	51,759.00
6/30/20 MORADA RESERVOIR OURSIDE SERVICES	3,510.00
6/30/20 MORADA RESERVOIR OURSIDE SERVICES	45,090.00

SUB-TOTAL 214,357.50

VENDOR: STETSON ENGINEERS INC

12/26/19 MORADA RESERVOIR ENGINEERING	2,253.00
1/22/20 MORADA RESERVOIR ENGINEERING	3,494.50
2/03/20 MORADA RESERVOIR ENGINEERING	213.50
6/30/20 MORADA RESERVOIR ENGINEERING	3,376.96

SUB-TOTAL 9,337.96

PROJECT 673 TOTAL 223,695.46

PROJECT 674 - ARDILLA MAIN REPLACEMENT

VENDOR: N/A

8/03/20 EMPLOYEE LABOR COSTS	2,256.16
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SUB-TOTAL 2,256.16

VENDOR: E&R CONSTRUCTION

6/30/20 ARDILLA MAIN REPLACEMENT	48,660.68
8/05/20 ARDILLA MAIN REPLACEMENT	147,204.00

SUB-TOTAL 195,864.68

PROJECT 677 TOTAL 198,120.84

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors

Monday, August 10, 2020

REVENUE BONDS, SERIES 2018A

SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE 06/17/20 - 08/05/20

PROJECT 675 - BIG DALTON MAIN REPLACEMENT

VENDOR: N/A

6/30/20 INVENTORY SUPPLY COSTS 5,913.46

SUB-TOTAL 5,913.46

VENDOR: N/A

6/26/20 EMPLOYEE LABOR COSTS 1,029.50

7/06/20 EMPLOYEE LABOR COSTS 494.16

7/20/20 EMPLOYEE LABOR COSTS 288.26

SUB-TOTAL 1,811.92

VENDOR: E&R CONSTRUCTION

6/30/20 BIG DALTON MAIN REPLACEMENT 47,880.00

8/05/20 BIG DALTON MAIN REPLACEMENT 40,140.00

SUB-TOTAL 88,020.00

PROJECT 675 TOTAL 95,745.38

PROJECT 677 - PARK MAIN REPLACEMENT

VENDOR: N/A

2/29/20 INVENTORY SUPPLY COSTS 1,095.34

SUB-TOTAL 1,095.34

PROJECT 677 TOTAL 1,095.34

GRAND TOTAL: \$ 791,112.06

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, August 10, 2020

AGENDA ITEM: 7 **ADJOURNMENT**

Adjourned in Memory of: _____

Meeting Adjourned At: _____