

1. Agenda

Documents:

[2020 0928 VCWD FA AGENDA.PDF](#)

2. Agenda Packet

Documents:

[2020 0928 VCWD FA AGENDA PACKET.PDF](#)

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
14521 RAMONA BOULEVARD, BALDWIN PARK, CALIFORNIA
MONDAY, SEPTEMBER 28, 2020 AT 5:30 P.M.**

TELECONFERENCE ACCESS

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak as a precaution to protect staff, our constituents, and elected officials, the Valley County Water District will hold its Board meeting via teleconference or the most rapid means of communication available at the time.

Webex: www.webex.com

Meeting Number: 126 547 3123

Password: 11213

<https://valleycountywaterdistrict.my.webex.com/valleycountywaterdistrict.my/j.php?MTID=mff16e8d51a76e997c0d5af08411031cb>

Join by Phone

Phone Number: (415) 655-0001

Access Code: 126 547 3123

Password: 11213

1. CALL TO ORDER

- ❖ Pledge of Allegiance

2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS

- ❖ Chair Margarita Vargas
- ❖ Vice Chair Lenet Pacheco
- ❖ Director Jazmin Lopez
- ❖ Director David L. Muse
- ❖ Director Javier E. Vargas

3. ADOPTION OF AGENDA

- ❖ This item indicates action anticipated by the Board of Directors.

4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

5. APPROVAL OF MINUTES

- A.** Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, August 10, 2020

6. CONSENT CALENDAR

- A.** Approval of Checks and Invoice Register
 - i.** Checks drawn on SCE Federal Credit Union – Operating Account
 - ii.** Check registers
- B.** Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
 - i.** Valley County Water District Financing Authority Acquisition Fund Requisition No. 13

7. ADJOURNMENT

CHAIR MARGARITA VARGAS, PRESIDING

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, September 28, 2020

AGENDA ITEM:

1

CALL TO ORDER

Meeting Called to Order At: _____

Meeting Chaired By: _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, September 28, 2020

AGENDA ITEM:

2

**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND
DISTRICT EMPLOYEES**

Members of the Board of Directors:

Present:

Absent:

- ❖ Chairman Margarita Vargas
- ❖ Vice Chairman Lenet Pacheco
- ❖ Director Jazmin Lopez
- ❖ Director David L. Muse
- ❖ Director Javier E. Vargas

District Employees:

Present:

Absent:

- ❖ Secretary/ Executive Director José Martinez

Others Present:

- ❖ _____
- ❖ _____
- ❖ _____
- ❖ _____
- ❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, September 28, 2020

AGENDA ITEM:

3

ADOPTION OF AGENDA

❖ This item indicates action anticipated by the Board of Directors.

Motion to Approve: _____

Motion Seconded By: _____

Discussion/Changes: _____

Vote of Members: _____ / _____ / _____
 Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
 Director Lopez Director Muse Director Vargas Vice President Pacheco President Vargas

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, September 28, 2020

AGENDA ITEM: **4** **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

MEMBERS OF THE PUBLIC:

COMMENTS:

❖ _____

❖ _____

❖ _____

❖ _____

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, September 28, 2020**

AGENDA ITEM: **5** **APPROVAL OF MINUTES**

**A. Minutes for the Regular Meeting of the Board of Directors of the Financing Authority
Monday, August 10, 2020
Two (2) Pages**

Motion to Approve: _____

Motion Seconded By: _____

Discussion/Changes: _____

Vote of Members: _____ / _____ / _____
Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
Director Lopez Director Muse Director Vargas Vice President Pacheco President Vargas

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
 MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS
 MONDAY, AUGUST 10, 2020

1. CALL TO ORDER

A regular meeting of the Board of Directors of the Valley County Water District Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District and via teleconference pursuant to Executive Order N-29-20 on Monday, June 22, 2020 at 5:30pm by Chair Vargas.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- Chair Margarita Vargas – *via teleconference*
- Vice Chair Lenet Pacheco – *via teleconference*
- Director Jazmin Lopez – *via teleconference*
- Director David L. Muse – *via teleconference*
- Director Javier E. Vargas – *via teleconference*

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez – *via teleconference*
- Treasurer- Jandy Macias – *via teleconference*
- Operations & Maintenance Manager – Tom Mortenson – *via teleconference*
- Executive Assistant/ Board Liaison – Colleen Malaiba
- Management Analyst- Tara Robinson – *via teleconference*
- Human Resources Coordinator – Priscilla Aceituno – *via teleconference*

3. ADOPTION OF THE AGENDA

- Motion made by Vice President Pacheco to adopt the agenda as presented
- Motion to adopt seconded by Director Lopez
- Motion to adopt the agenda as presented carried (5-0-0)

Board Action	Lopez	Muse	J. Vargas	Pacheco	M. Vargas
Carried	Yes	Yes	Yes	Yes	Yes

4. PUBLIC COMMENT

- Ms. Jean Ayala, Baldwin Park City Councilwoman
 - Thanked the Board of Directors on behalf of the residents for postponing the rate adjustment and for all the collaborative effort to assist the community

5. APPROVAL OF MINUTES

A. Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, June 22, 2020

- Motion made by Director Vargas to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, June 22, 2020
- Motion to approve seconded by Director Muse

*Minutes for the Meeting of the Board of Directors
 for the Valley County Water District Financing Authority
 Monday, June 22, 2020*

- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, June 22, 2020 carried (5-0-0)

Board Action	Lopez	Muse	J. Vargas	Pacheco	M. Vargas
Carried	Yes	Yes	Yes	Yes	Yes

6. CONSENT CALENDAR

A. Approval of Checks and Invoice Register

- i. Checks drawn on SCE Federal Credit Union – Operating Account
- ii. Check registers

B. Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 12
 - Motion made by Director Lopez to approve consent calendar as presented
 - Motion to approve seconded by Vice President Pacheco
 - Motion to approve consent calendar as presented carried (5-0-0)

Board Action	Lopez	Muse	J. Vargas	Pacheco	M. Vargas
Carried	Yes	Yes	Yes	Yes	Yes

C. ADJOURNMENT

- Chair Vargas asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:37pm

SIGNED:

ATTEST:

 Chair of the Board of Directors
 (SEAL)

 Secretary of the Board of Directors

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, September 28, 2020

AGENDA ITEM:

6

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.

A. APPROVAL OF CHECKS AND INVOICE REGISTER

i.	Checks Drawn on SCE Federal Credit Union - Operating Account		
ii.	Check Registers		
1	Summary of Prepaid VCWD Accounts Payable 07/31/20 thru 09/22/20	407,719.22	
	TOTAL TRANSFER OF FUNDS REQUIRED:	\$	407,719.22

B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT

i.	Valley County Water District Financing Authority Acquisition Fund Requisition No. 13		407,719.22
	TOTAL TRANSFER OF FUNDS PROCESSED:	\$	407,719.22

Motion to Approve: _____

Motion Seconded By: _____

Vote of Members: _____ / _____ / _____
 Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
 Director Lopez Director Muse Director Vargas Vice President Pacheco President Vargas

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors
Monday, September 28, 2020

REVENUE BONDS, SERIES 2018A
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE 07/31/20 - 09/22/20

PROJECT 628 - NEW HEADQUARTERS

VENDOR: WLC ARCHITECTS

9/10/20 HQ DESIGN DEVELOPMENT

12,172.50

SUB-TOTAL 12,172.50

PROJECT 628 TOTAL 12,172.50

PROJECT 632 - NIXON BOOSTER PUMP STATION

VENDOR: CIVILTEC ENGINEERING INC

9/22/20 NIXON BOOSTER STATION ENGINEERING

90.00

SUB-TOTAL 90.00

PROJECT 632 TOTAL 90.00

PROJECT 633 - MAINE BOOSTER PUMP STATION

VENDOR: RC FOSTER CORPORATION

8/19/20 MAINE BOOSTER PUMP STATION

16,197.50

SUB-TOTAL 16,197.50

VENDOR: CIVILTEC ENGINEERING INC

8/19/20 MAINE BOOSTER PUMP ENGINEER

300.00

6/30/20 MAINE BOOSTER PUMP ENGINEER

100.00

SUB-TOTAL 400.00

VENDOR: HUNTER ELECTRIC SERVICE INC

8/19/20 MAINE BOOSTER PUMP STATION

35,767.77

9/09/20 MAINE BOOSTER PUMP STATION

8,658.68

SUB-TOTAL 44,426.45

PROJECT 633 TOTAL 61,023.95

PROJECT 642 - CIP 18/19 MAIN REPLACEMENT

VENDOR: CIVILTEC ENGINEERING INC

8/19/20 DESIGN SERVICES 2019 CIP

97.50

SUB-TOTAL 97.50

PROJECT 642 TOTAL 97.50

PROJECT 673 - MORADA RESERVOIR REHAB

VENDOR: STETSON ENGINEERS INC

9/09/20 MORADA RESERVOIR ENGINEERING

20,516.67

SUB-TOTAL 20,516.67

PROJECT 673 TOTAL 20,516.67

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors
Monday, September 28, 2020

REVENUE BONDS, SERIES 2018A
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE 07/31/20 - 09/22/20

PROJECT 674 - ARDILLA MAIN REPLACEMENT

VENDOR: N/A

7/31/20 INVENTORY SUPPLY COSTS	124.46
SUB-TOTAL	<u>124.46</u>

VENDOR: N/A

8/17/20 EMPLOYEE LABOR COSTS	1,406.30
8/31/20 EMPLOYEE LABOR COSTS	2,129.54
9/14/20 EMPLOYEE LABOR COSTS	241.08
SUB-TOTAL	<u>3,776.92</u>

VENDOR: E&R CONSTRUCTION

9/09/20 ARDILLA MAIN REPLACEMENT	301,496.58
SUB-TOTAL	<u>301,496.58</u>

PROJECT 674 TOTAL 305,397.96

PROJECT 675 - BIG DALTON MAIN REPLACEMENT

VENDOR: N/A

7/31/20 INVENTORY SUPPLY COSTS	7,884.39
SUB-TOTAL	<u>7,884.39</u>

PROJECT 675 TOTAL 7,884.39

PROJECT 676 - ARROW MAIN REPLACEMENT

VENDOR: CIVILTEC ENGINEERING INC

9/22/20 ARROW MAIN REPLACEMENT ENGINEERING	268.13
SUB-TOTAL	<u>268.13</u>

PROJECT 676 TOTAL 268.13

PROJECT 678 - AZUSA CANYON MAIN REPLACEMENT

VENDOR: CIVILTEC ENGINEERING INC

9/22/20 AZUSA MAIN REPLACEMENT ENGINEERING	268.12
SUB-TOTAL	<u>268.12</u>

PROJECT 678 TOTAL 268.12

GRAND TOTAL: \$ 407,719.22

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, September 28, 2020

AGENDA ITEM: **7** **ADJOURNMENT**

Adjourned in Memory of: _____

Meeting Adjourned At: _____