

RESOLUTION 11-17-793

**A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY COUNTY WATER DISTRICT
ESTABLISHING WATER SERVICE RATES, CUSTOMER SERVICE FEES, AND SERVICE DEPOSITS FOR ALL
SERVICES PROVIDED BY VALLEY COUNTY WATER DISTRICT EFFECTIVE JANUARY 1, 2018**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF VALLEY COUNTY WATER DISTRICT THAT:

SECTION 1 - Background

- a) Valley County Water District ("District") provides water that meets or exceeds all State and Federal regulations on demand, 24 hours per day, 7 days per week, 365 days per year.
- b) To continue to provide an equal or increased level of service, the District conducted a Water Cost of Service Study ("Study"), analyzing the District's generated revenues, incurred operational expenses, and necessary capital improvement projects.
- c) Although the District has attempted to minimize the impact of rising operational costs through various cost saving efforts, the Study concludes that rate adjustments are necessary to generate additional revenue needed to offset the increases realized in operational expenses.

SECTION 2 - Purpose

- a) The water service rates and customer service fees set forth herein are for the purpose of meeting all of the District's operating expenses, including but not limited to, employee staffing, energy, water production maintenance, water distribution maintenance, regulatory compliance, water supply replacement, administrative supplies, and anticipated infrastructure and capital improvements.
- b) This resolution repeals and replaces Resolution No. 07-12-717 regarding water service rates, customer service fees, and service deposits.

SECTION 3 - Water Service Rates

1. SINGLE FAMILY RESIDENTIAL BI-MONTHLY BILLING RATES

i. Fixed Service Charge:

Fixed amount billed on a bi-monthly basis, or any portion of a bi-month, to all Residential customers for maintaining an active water service account with the District, whether or not any water is used in the billing cycle, and to help fund the necessary and required cost related to maintaining the ability to serve each connection.

Meter Size	01/01/18 to 08/31/18	09/01/18 to 06/30/19	07/01/19 to 06/30/20	07/01/20 to 06/30/21	07/01/21 to 06/30/22
5/8"	\$29.82	\$32.21	\$34.78	\$37.56	\$40.57
3/4"	\$29.82	\$32.21	\$34.78	\$37.56	\$40.57
1"	\$58.59	\$63.28	\$68.34	\$73.81	\$79.71
1 1/2"	\$106.56	\$115.08	\$124.29	\$134.23	\$144.97
2"	\$164.11	\$177.24	\$191.42	\$206.73	\$223.27

ii. **Consumption Charge:**

Variable amount billed on a bi-monthly basis, or any portion of a bi-month, for all water used within the billing cycle, whether metered or estimated. Water consumption is billed per hundred cubic feet (ccf), which equals 748 gallons of water.

Rates per unit (1 ccf) per bi-month	01/01/18 to 08/31/18	09/01/18 to 06/30/19	07/01/19 to 06/30/20	07/01/20 to 06/30/21	07/01/21 to 06/30/22
1 - 16 units	\$1.16	\$1.25	\$1.35	\$1.46	\$1.58
17 - 30 units	\$1.85	\$2.00	\$2.16	\$2.33	\$2.52
31 + units	\$3.22	\$3.48	\$3.76	\$4.06	\$4.38

2. **MULTI-FAMILY RESIDENTIAL BI-MONTHLY BILLING RATES**

i. **Service Charge:**

Fixed amount billed on a bi-monthly basis, or any portion of a bi-month, to all Multi-Family Residential customers for maintaining an active water service account with the District, whether or not any water is used in the billing cycle, and to help fund the necessary and required cost related to maintaining the ability to serve each connection.

Meter Size	01/01/18 to 08/31/18	09/01/18 to 06/30/19	07/01/19 to 06/30/20	07/01/20 to 06/30/21	07/01/21 to 06/30/22
5/8"	\$29.82	\$32.21	\$34.78	\$37.56	\$40.57
3/4"	\$29.82	\$32.21	\$34.78	\$37.56	\$40.57
1"	\$58.59	\$63.28	\$68.34	\$73.81	\$79.71
1 1/2"	\$106.56	\$115.08	\$124.29	\$134.23	\$144.97
2"	\$164.11	\$177.24	\$191.42	\$206.73	\$223.27

ii. **Consumption Charge:**

Variable amount billed on a bi-monthly basis, or any portion of a bi-month, for all water used within the billing cycle, whether metered or estimated. Water consumption is billed per hundred cubic feet (ccf), which equals 748 gallons of water.

Rates per unit (1 ccf) per bi-month	01/01/18 to 08/31/18	09/01/18 to 06/30/19	07/01/19 to 06/30/20	07/01/20 to 06/30/21	07/01/21 to 06/30/22
Uniform	\$1.91	\$2.06	\$2.23	\$2.41	\$2.60

3. **COMMERCIAL MONTHLY BILLING RATES**

i. **Fixed Service Charge:**

Fixed amount billed on a monthly basis, or any portion of a month, to all Commercial customers for maintaining an active water service account with the District, whether or not any water is used in the billing cycle, and to help fund the necessary and required cost related to maintaining the ability to serve each connection.

Meter Size	01/01/18 to 08/31/18	09/01/18 to 06/30/19	07/01/19 to 06/30/20	07/01/20 to 06/30/21	07/01/21 to 06/30/22
5/8"	\$20.22	\$21.84	\$23.58	\$25.47	\$27.51
3/4"	\$20.22	\$21.84	\$23.58	\$25.47	\$27.51
1"	\$34.61	\$37.38	\$40.37	\$43.60	\$47.09
1 1/2"	\$58.59	\$63.28	\$68.34	\$73.81	\$79.71
2"	\$87.37	\$94.36	\$101.94	\$110.06	\$118.87
3"	\$154.52	\$166.88	\$180.23	\$194.65	\$210.22
4"	\$250.44	\$270.48	\$292.11	\$315.48	\$340.72
6"	\$490.26	\$529.48	\$571.84	\$617.59	\$666.99
8"	\$778.03	\$840.27	\$907.49	\$980.09	\$1058.50

ii. Consumption Charge:

Variable amount billed on a monthly basis, or any portion of a month, for all water used within the billing cycle, whether metered or estimated. Water consumption is billed per hundred cubic feet (ccf), which equals 748 gallons of water.

Rates per unit (1 ccf) per month	01/01/18 to 08/31/18	09/01/18 to 06/30/19	07/01/19 to 06/30/20	07/01/20 to 06/30/21	07/01/21 to 06/30/22
1 – 8 units	\$1.16	\$1.25	\$1.35	\$1.46	\$1.58
9 – 15 units	\$1.16	\$1.25	\$1.35	\$1.46	\$1.58
16 + units	\$2.06	\$2.22	\$2.40	\$2.60	\$2.80

4. FIRELINE SERVICE MONTHLY BILLING RATES

i. Fixed Service Charge:

Fixed amount billed on a monthly basis, or any portion of a month, to all Fire Protection customers for maintaining an active Fire Protection account with the District, whether or not any water is used in the billing cycle, and to help fund the necessary and required cost related to maintaining the ability to serve each connection.

Meter Size	01/01/18 to 08/31/18	09/01/18 to 06/30/19	07/01/19 to 06/30/20	07/01/20 to 06/30/21	07/01/21 to 06/30/22
4"	\$45.25	\$48.87	\$52.78	\$57.00	\$61.56
6"	\$111.20	\$120.10	\$129.70	\$140.08	\$151.29
8"	\$224.94	\$242.94	\$262.37	\$283.36	\$306.03
10"	\$396.04	\$427.72	\$461.94	\$498.90	\$538.81

ii. Consumption Charge:

Variable amount billed on a monthly basis, or any portion of a month, for all water used within the billing cycle, whether metered or estimated. Water consumption is billed per hundred cubic feet (ccf), which equals 748 gallons of water.

Rates per unit (1 ccf) per month	01/01/18 to 08/31/18	09/01/18 to 06/30/19	07/01/19 to 06/30/20	07/01/20 to 06/30/21	07/01/21 to 06/30/22
Uniform	\$3.22	\$3.48	\$3.76	\$4.06	\$4.38

5. CONSTRUCTION METER MONTHLY BILLING RATES

i. Fixed Service Charge:

Fixed amount charged on a monthly basis, or any portion of a month, and billed to all Construction Meter customers for maintaining an active Construction Meter account with the District, whether or not any water is used in the billing cycle, and to help fund the necessary and required cost related to maintaining the ability to serve each connection.

Meter	01/01/18 to 08/31/18	09/01/18 to 06/30/19	07/01/19 to 06/30/20	07/01/20 to 06/30/21	07/01/21 to 06/30/22
Fire Hydrant	\$154.52	\$166.88	\$180.23	\$194.65	\$210.22

iii. Consumption Charge:

Variable amount billed on a monthly basis, or any portion of a month, for all water used within the billing cycle, whether metered or estimated.

Rates per unit (1 ccf) per month	01/01/18 to 08/31/18	09/01/18 to 06/30/19	07/01/19 to 06/30/20	07/01/20 to 06/30/21	07/01/21 to 06/30/22
Uniform	\$3.22	\$3.48	\$3.76	\$4.06	\$4.38

SECTION 4 - Customer Service Fees

a) Utility Service Application Fee:

The District shall require a non-refundable Utility Service Application fee of \$65.00 from anyone requesting a service provided by the District, including but not limited to establishing water service for a Commercial, Fire Protection, Residential, and/or Construction Meter account, requesting a fire flow test, and/or requesting a new service installation.

b) Second Notice Fee:

The District will process and mail/e-mail Initial Billing statements on a monthly basis for Commercial billing accounts, on a monthly basis for Fire Protection billing accounts, and on a bi-monthly basis for Residential billing accounts. All Initial Billing statements will be due approximately 15 to 20 days after they are processed and distributed. The District will process and mail/e-mail a Second Notice billing statement and assess a \$2.00 Second Notice Fee to any Commercial, Fire Protection, and/or Residential account for which payment has not been received in response to the Initial Billing statement.

c) Final Notice Fee:

All Second Notice billing statements will be due approximately 15 to 20 days after they are processed and distributed. The District will process a Final Notice door-hanger, deliver the Final Notice door-hanger to the service address, and assess a \$15.00 Final Notice Fee to any Commercial, Fire Protection, and/or Residential account for which payment has not been received in response to the Second Notice billing statement.

d) Disconnection Notice Fee:

All Final Notice door-hangers will be due approximately 2 days after they are processed and distributed. The District will process a Disconnection Notice door-hanger, deliver the Disconnection Notice door-hanger to the service address, disconnect and lock-off the water service at the service address, and assess a \$25.00 Disconnection Notice Fee to any Commercial, Fire Protection, and/or Residential account for which

payment has not been received in response to the Final Notice door-hanger. In addition, if the account for which service is being disconnected does not have a Service Deposit on account, the District may require a Service Deposit be paid prior to reconnecting and reinstating the water service at the service address.

All Commercial, Fire Protection, and/or Residential accounts disconnected for non-payment will maintain a "Disconnected" account status until the outstanding balance, including all assessed Customer Service Fees and any required Service Deposit, is paid in full. Once payment is received, the water service will be reconnected and reinstated by a District representative. If payment is not received from or payment arrangements are not made by the responsible party within 7 to 10 days of being disconnected for non-payment, the District will change the account status to "Inactive" and process a Closing Bill, which will be mailed/e-mailed to the last address on file. After the account has been closed by the District, the responsible party may only reconnect and reinstate the water service at the service address by re-establishing the account; therefore the District will require the responsible party to render a new Utility Service Application Fee, a new Service Deposit, and any outstanding balance, including all assessed Customer Service Fees, if applicable, prior to re-establishing the account.

e) Returned Check Fee:

The District will process a Returned Check Notice door-hanger, deliver the Returned Check Notice door-hanger to the service address, and assess a \$40.00 Returned Check Fee to the responsible party for which a check remitted to the District as payment for Water Service Rates, Customer Service Fees, and/or Service Deposits is returned by District's financial and banking institution as non-negotiable and unpaid.

Based on the creditworthiness of the responsible party and the account payment history, the Commercial, Fire Protection, Residential, and/or Construction Meter water service may be disconnected and locked off at the service address and may be assessed a Disconnection Notice Fee. In addition, if the account for which a check is being returned as non-negotiable and unpaid does not have a Service Deposit on account, the District may require a Service Deposit be paid prior to reconnecting and reinstating the water service at the service address.

f) Backflow Compliance Monitoring:

Any Commercial, Fire Protection, and/or Residential service with a backflow, or meter protection, device will be required to test the operability and functionality of that device on an annual basis. The District will process and mail/e-mail Backflow Compliance Monitoring Notices on a monthly basis to notify the responsible party of their requirement to have the device tested, and the District will assess an annual \$15.00 Backflow Compliance Monitoring Notice fee for each device requiring a completed test.

g) Cut Lock Fee:

If any Commercial, Fire Protection, and/or Residential account is turned-off at the request of the responsible party, or disconnected for non-payment, a representative of the District will report to the service address, operate the service meter valve to the off position, and secure the off position with a District issued pad lock. Only authorized District representatives are permitted to operate service meter valves, secure pad locks, and remove pad locks. The District will assess a \$40.00 Cut Lock Fee to the responsible party if a District placed pad lock is cut and/or removed without the District's consent. The District will take the appropriate action to further secure its facilities and protect its service.

h) Unauthorized Usage Fee:

If any of the District's facilities, including but not limited to Commercial services, Fire Protection services, Residential services, Construction Meter services, and/or public fire hydrants, are being used without the authorization and consent of the District, the District will assess a \$100.00 Unauthorized Usage Fee to the responsible party. Subsequent offenses will be assessed at a rate of \$200.00 for the second offense and

\$400.00 for each offense successive to the second. The District will take the appropriate action to further secure its facilities and protect its service.

i) **Fire Flow Test Fee:**

The District will assess a \$150.00 Fire Flow Test fee for each fire hydrant requiring a Fire Flow Test as requested by the responsible party. In addition, the responsible party will be required to complete a Utility Service Application and pay the required Utility Service Application Fee. All required test forms (i.e. Los Angeles County Fire Department - Form Part II-A: Information on Fire Flow Availability) must be submitted to the District at the time the Fire Flow Test is requested. Within 7 to 10 business days of rendering payment for services, completing the Utility Service Application, and submitting the required test forms, a District representative will test the requested fire hydrants, record the approximate pressures, calculate the approximate flows, complete the appropriate test forms, and mail/e-mail the results to the responsible party.

j) **Water System Access Fee:**

Any applicant requesting the installation of a new water service line for a Commercial, Fire Protection, and/or Residential account will be required to pay a one-time non-refundable Water System Access Fee prior to installing the new service line. The Water System Access fee is not a deposit towards the construction of the new service installation and will not be applied to any outstanding construction balance. The current Water System Access Fee rates are as follows.

Meter Size	01/01/18 to 08/31/18	09/01/18 to 06/30/19	07/01/19 to 06/30/20	07/01/20 to 06/30/21	07/01/21 to 06/30/22
3/4"	\$318.14	\$318.14	\$318.14	\$318.14	\$318.14
1"	\$530.24	\$530.24	\$530.24	\$530.24	\$530.24
1 1/2"	\$1,060.48	\$1,060.48	\$1,060.48	\$1,060.48	\$1,060.48
2"	\$1,696.77	\$1,696.77	\$1,696.77	\$1,696.77	\$1,696.77
3"	\$3,181.45	\$3,181.45	\$3,181.45	\$3,181.45	\$3,181.45
4"	\$5,302.41	\$5,302.41	\$5,302.41	\$5,302.41	\$5,302.41
6"	\$10,604.82	\$10,604.82	\$10,604.82	\$10,604.82	\$10,604.82
8"	\$16,967.71	\$16,967.71	\$16,967.71	\$16,967.71	\$16,967.71
10"	\$24,391.08	\$24,391.08	\$24,391.08	\$24,391.08	\$24,391.08

k) **Account History Request Fee:**

The District maintains a utility billing database that records and archives all Commercial, Fire Protection, Residential, and Construction Meter Initial Billing statements, account consumption and usage history, and account payment history. Any responsible party requesting a copy of their Initial Billing statement, account consumption and usage history, and/or account payment history will be assessed a \$10.00 Account History Request Fee for each account requested.

SECTION 5 - Service Deposits: Commercial, Fire Protection, and Residential Accounts

a) The District will require a Service Deposit for any Commercial, Fire Protection, and/or Residential account that meets one or more of the following criteria:

- i. New responsible party who does not have an established payment history with the District
- ii. Current responsible party for which water service has been disconnected for non-payment
- iii. Current responsible party for which a returned check has been processed
- iv. Current responsible party for which payment arrangements have not been met

b) All collected Service Deposits will remain on the Commercial, Fire Protection, and/or Residential account for a minimum of one year and/or when the responsible party achieves a current and established payment history, or when the responsible party requests that the water service be disconnected at the service address, whichever occurs first. When an account is closed, the District will process a Closing Bill for services rendered through the closing date. Service Deposits will be refunded as a credit to the account and applied against water services rendered. Any service deposit applied in excess of services rendered will be applied to future services, or will be refunded in the form of a check payable to the responsible party and mailed to the last address on file. Any amount due in excess of the Service Deposit will be billed to the responsible party for payment.

c) The District's current Service Deposit amounts are as follows:

i. Commercial Service Deposits (Accounts beginning with 281, 282, and 283)

Meter Size	Service Deposit
5/8"	204.00
3/4"	204.00
1"	254.00
1 1/2"	366.00
2"	512.00
3"	672.00
4"	1,176.00
6"	1,756.00
8"	2,443.00

ii. Fire Protection Service Deposits (Accounts beginning with 284)

Meter Size	Service Deposit
4"	285.00
6"	570.00
8"	912.00
10"	1,311.00

iii. Residential Service Deposits (Accounts beginning with 101-109, 201-207, 301-308, 401-407)

Meter Size	Service Deposit
5/8"	92.00
3/4"	92.00
1"	164.00
1 1/2"	315.00
2"	508.00

Section 6 - Other Service Deposits

a) Construction Meter Service Deposits:

Any applicant requesting water service by use of a Construction Meter will be required to deposit \$1,475.00 with the District prior to receiving water service. The collected service deposit will remain on account to guarantee payment for water services rendered and to secure the return of the meter to the District in an undamaged condition, excluding normal wear. Upon return of the meter to the District's office, a District representative will inspect the meter for any damages and close the account. The District will process a Closing Bill for services rendered through the closing date, including any and all assessed damage costs and/or meter replacement costs. Any Construction Meter Service Deposit applied in excess of services rendered will be refunded in the form of a check payable to the responsible party and mailed to the last address on file. Any amount due in excess of the Construction Meter Service Deposit will be billed to the responsible party for payment.

b) Meter Accuracy Test Deposit:

Any responsible party for a Commercial, Fire Protection, Residential, and/or Construction Meter account may request that their water service meter be tested by the District for accuracy and proper consumption registering. The District will require a Meter Accuracy Test Deposit of \$185.00 for each meter requested prior to sending the meter out for testing. If the test results show that the meter was in fact registering the consumption inaccurately, the District will refund the Meter Accuracy Test Deposit in the form of a check to the responsible party and mail it to the last address on file. If the test results show that the meter was in fact registering the consumption accurately, the District will not refund the Meter Accuracy Test Deposit, and will apply the proceeds to the actual cost of the completed test.

c) Meter Tampering Deposit:

Only authorized District representatives are permitted to operate service meter valves. The District will require a \$200.00 Meter Tampering Deposit from the responsible party if a service meter valve is operated without the District's consent and damages are incurred in the process. The Meter Tampering Deposit will be held on account until the required repairs have been made. Upon completion of the repairs, the District will total the actual repair costs and apply the Meter Tampering Deposit to the outstanding balance. Any Meter Tampering Deposit applied in excess of repair costs will be refunded in the form of a check payable to the responsible party and mailed to the last address on file. Any amount due in excess of the Meter Tampering Deposit will be billed to the responsible party for payment.

d) New Service Installation Deposit:

Any applicant requesting the installation of a new water service line and meter connection will be required to deposit an amount equal to the actual cost of construction for the new water service line and meter connection. The District will require the applicant to complete a Utility Service Application and pay the required Utility Service Application Fee. Within 7 to 10 business days, the District will prepare a Construction Estimate for the new service installation and meter connection requested, which will become the deposit amount for the New Service Installation Deposit. The New Service Installation Deposit must be collected prior to construction of the new service installation and meter connection. At the completion of the construction of the new service installation and meter connection, the District will total the actual construction costs and apply the New Service Installation Deposit to the outstanding balance. Any New Service Installation Deposit applied in excess of construction costs will be refunded in the form of a check payable to the responsible party and mailed to the last address on file. Any amount due in excess of the New Service Installation Deposit will be billed to the responsible party for payment.

SECTION 7 - Effective Date of Resolution


This Resolution, which establishes the District's water service rates, customer service fees, and service deposits, shall be effective for all services rendered on or after January 1, 2018 and shall be adjusted as outlined on September 1, 2018, July 1, 2019, July 1, 2020, and July 1, 2021.

PASSED, APPROVED, AND ADOPTED this 13th day of November 2017.



President

ATTEST:



Secretary

(SEAL)

