

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
14521 RAMONA BOULEVARD, BALDWIN PARK, CALIFORNIA
MONDAY, OCTOBER 25, 2021 AT 5:30 P.M.**

TELECONFERENCE ACCESS

Pursuant to AB 361 issued by Governor Newsom in response to the COVID-19 outbreak as a precaution to protect staff, our constituents, and elected officials, the Valley County Water District will hold its Board meeting via teleconference or the most rapid means of communication available at the time.

Webex: www.webex.com

Meeting Number: 2555 430 0715

Password: 11213

<https://valleycountywaterdistrict.my.webex.com/valleycountywaterdistrict.my/j.php?MTID=mfc408ed3ef941bea58da84395e083ba0>

Join by Phone

Phone Number: (415) 655-0001

Access Code: 2555 430 0715

Password: 11213

1. CALL TO ORDER

- ❖ Pledge of Allegiance

2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS

- ❖ Chair David Muse
- ❖ Vice Chair Jazmin Lopez
- ❖ Director Ralph Galvan
- ❖ Director Lenet Pacheco
- ❖ Director Javier E. Vargas

3. ADOPTION OF AGENDA

- ❖ This item indicates action anticipated by the Board of Directors.

4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

5. APPROVAL OF MINUTES

- A.** Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, September 13, 2021

6. CONSENT CALENDAR

- A.** Approval of Checks and Invoice Register
 - i.** Checks drawn on SCE Federal Credit Union – Operating Account
 - ii.** Check registers
- B.** Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
 - i.** Valley County Water District Financing Authority Acquisition Fund Requisition No. 21

7. ADJOURNMENT

CHAIR DAVID MUSE PRESIDING

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, October 25, 2021

AGENDA ITEM:

1

CALL TO ORDER

Meeting Called to Order At: _____

Meeting Chaired By: _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, October 25, 2021

AGENDA ITEM:

2

**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND
DISTRICT EMPLOYEES**

Members of the Board of Directors:

Present:

Absent:

❖ Chairman	David L. Muse	_____	_____
❖ Vice Chairman	Jazmin Lopez	_____	_____
❖ Director	Ralph Galvan	_____	_____
❖ Director	Lenet Pacheco	_____	_____
❖ Director	Javier E. Vargas	_____	_____

District Employees:

Present:

Absent:

❖ Secretary/ Executive Director	José Martinez	_____	_____
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Others Present:

- ❖ _____
- ❖ _____
- ❖ _____
- ❖ _____
- ❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, October 25, 2021

AGENDA ITEM: 3 **ADOPTION OF AGENDA**

❖ This item indicates action anticipated by the Board of Directors.

Motion to Approve: _____

Motion Seconded By: _____

Discussion/Changes: _____

Vote of Members: _____ / _____ / _____
 Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
 Director Galvan Director Pacheco Director Vargas Vice President Lopez President Muse

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, October 25, 2021

AGENDA ITEM: **4** **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

MEMBERS OF THE PUBLIC:

COMMENTS:

❖ _____

❖ _____

❖ _____

❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, October 25, 2021

AGENDA ITEM: 5 **APPROVAL OF MINUTES**

A. Minutes for the Regular Meeting of the Board of Directors of the Financing Authority
Monday, September 13, 2021
Two (2) Pages

Motion to Approve: _____

Motion Seconded By: _____

Discussion/Changes: _____

Vote of Members: _____ / _____ / _____
Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
Director Galvan Director Pacheco Director Vargas Vice President Lopez President Muse

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
 MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS
 MONDAY, SEPTEMBER 13, 2021

1. CALL TO ORDER

A regular meeting of the Board of Directors of the Valley County Water District Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District and via teleconference pursuant to Executive Order N-29-20 on Monday, September 13, 2021 at 5:32 pm by Chair Muse.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- President David L. Muse – *via teleconference*
- Vice Chair Jazmin Lopez – *via teleconference*
- Director Ralph Galvan – *via teleconference*
- Director Lenet Pacheco – *via teleconference*
- Director Javier E. Vargas – *via teleconference*

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez – *via teleconference*
- Treasurer- Jandy Macias – *via teleconference*
- Executive Assistant/ Board Liaison – Colleen Malaiba – *via teleconference*
- Water Resources Manager- Tara Robinson – *via teleconference*
- Accounting and Customer Service Supervisor – Nadia Loukeh – *via teleconference*
- General Counsel – Keith Lemieux – *via teleconference*

3. ADOPTION OF THE AGENDA

- Motion made by Director Vargas to adopt the agenda as presented
- Motion to adopt seconded by Vice Chair Lopez
- Motion to adopt the agenda as presented carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Lopez	Muse
Carried	Yes	Yes	Yes	Yes	Yes

4. PUBLIC COMMENT

- None

5. APPROVAL OF MINUTES

A. *Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, July 26, 2021*

- Motion made by Director Vargas to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, July 26, 2021
- Motion to approve seconded by Vice Chair Lopez

- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, July 26, 2021 carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Lopez	Muse
Carried	Yes	Yes	Yes	Yes	Yes

6. CONSENT CALENDAR

A. *Approval of Checks and Invoice Register*

- i. *Checks drawn on SCE Federal Credit Union – Operating Account*
- ii. *Check registers*

B. *Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account*

- i. *Valley County Water District Financing Authority Acquisition Fund Requisition No. 19*
 - Motion made by Director Pacheco to approve consent calendar as presented
 - Motion to approve seconded by Director Vargas
 - Motion to approve consent calendar as presented carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Lopez	Muse
Carried	Yes	Yes	Yes	Yes	Yes

C. ADJOURNMENT

- Chair Muse asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:35 pm

SIGNED:

ATTEST:

 Chair of the Board of Directors
 (SEAL)

 Secretary of the Board of Directors

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, October 25, 2021

AGENDA ITEM:

6

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.

A. APPROVAL OF CHECKS AND INVOICE REGISTER

- i. Checks Drawn on SCE Federal Credit Union - Operating Account
- ii. Check Registers

1 Summary of Prepaid VCWD Accounts Payable 09/10/21 thru 10/20/21 1,232,863.74

TOTAL TRANSFER OF FUNDS REQUIRED: \$ 1,232,863.74

B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 21 1,232,863.74

TOTAL TRANSFER OF FUNDS PROCESSED: \$ 1,232,863.74

Motion to Approve: _____

Motion Seconded By: _____

Vote of Members: _____ / _____ / _____
 Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
 Director Galvan Director Pacheco Director Vargas Vice President Lopez President Muse

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors
Monday, October 25, 2021

REVENUE BONDS, SERIES 2018A
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE
DATES: 09/10/21 - 10/20/21

PROJECT 628 - NEW HEADQUARTERS

VENDOR: N/A		
7/31/21 INVENTORY SUPPLY COSTS		933.40
	SUB-TOTAL	<u>933.40</u>
VENDOR: TELACU CONSTRUCTION		
10/19/21 HQ CONSTRUCTION		580,943.14
	SUB-TOTAL	<u>580,943.14</u>
VENDOR: WLC ARCHITECTS		
10/07/21 HQ DESIGN DEVELOPMENT		6,375.00
	SUB-TOTAL	<u>6,375.00</u>
	PROJECT 628 TOTAL	<u><u>588,251.54</u></u>

PROJECT 632 - NIXON BOOSTER PUMP STATION

VENDOR: PACIFIC HYDROTECH CORP		
10/20/21 NIXON BOOSTER PUMP STATION		116,082.28
	SUB-TOTAL	<u>116,082.28</u>
	PROJECT 632 TOTAL	<u><u>116,082.28</u></u>

PROJECT 633 - MAINE BOOSTER PUMP STATION

VENDOR: RC FOSTER CORPORATION		
9/23/21 MAINE BOOSTER PUMP STATION		30,717.88
	SUB-TOTAL	<u>30,717.88</u>
VENDOR: TESCO CONTROLS INC		
10/18/21 MAINE BOOSTER PUMP STATION		12,150.00
	SUB-TOTAL	<u>12,150.00</u>
	PROJECT 633 TOTAL	<u><u>42,867.88</u></u>

PROJECT 674 - ARDILLA MAIN REPLACEMENT

VENDOR: N/A		
7/31/21 INVENTORY SUPPLY COSTS		54.75
8/31/21 INVENTORY SUPPLY COSTS		17,923.23
	SUB-TOTAL	<u>17,977.98</u>
VENDOR: N/A		
9/13/21 EMPLOYEE LABOR COSTS		131.07
9/27/21 EMPLOYEE LABOR COSTS		655.35
10/11/21 EMPLOYEE LABOR COSTS		1,048.56
	SUB-TOTAL	<u>1,834.98</u>
VENDOR: CIVILTEC ENGINEERING INC		
ARDILLA MAIN REPLACEMENT		
10/18/21 ARDILLA MAIN REPLACEMENT		165.00
	SUB-TOTAL	<u>165.00</u>
VENDOR: E&R CONSTRUCTION INC		
ARDILLA MAIN REPLACEMENT		-
10/07/21 ARDILLA MAIN REPLACEMENT		23,570.89
	SUB-TOTAL	<u>23,570.89</u>
	PROJECT 674 TOTAL	<u><u>43,548.85</u></u>

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors
Monday, October 25, 2021

REVENUE BONDS, SERIES 2018A
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE
DATES: 09/10/21 - 10/20/21

PROJECT 675 - BIG DALTON MAIN REPLACEMENT

VENDOR: E&R CONSTRUCTION

10/07/21 BIG DALTON MAIN REPLACEMENT

21,357.00
SUB-TOTAL 21,357.00

PROJECT 675 TOTAL 21,357.00

PROJECT 716 - MAINE RESERVIOR REHAB

VENDOR: STETSON ENGINEERS INC

10/07/21 MAINE RESERVIOR REHAB

815.50
SUB-TOTAL 815.50

PROJECT 716 TOTAL 815.50

PROJECT 718 - NIXON TREATMENT STORAGE EXPANSION

VENDOR: CIVILTEC ENGINEERING INC

2/16/21 NIXON TREATMENT STORAGE EXPANSION ENGINEERING 495.00
4/05/21 NIXON TREATMENT STORAGE EXPANSION ENGINEERING 5,603.12
5/05/21 NIXON TREATMENT STORAGE EXPANSION ENGINEERING 6,311.13
5/17/21 NIXON TREATMENT STORAGE EXPANSION ENGINEERING 630.00
6/22/21 NIXON TREATMENT STORAGE EXPANSION ENGINEERING 9,446.56
6/30/21 NIXON TREATMENT STORAGE EXPANSION ENGINEERING 6,395.69
8/19/21 NIXON TREATMENT STORAGE EXPANSION ENGINEERING 275.00
9/09/21 NIXON TREATMENT STORAGE EXPANSION ENGINEERING 948.75
10/18/21 NIXON TREATMENT STORAGE EXPANSION ENGINEERING 110.00

SUB-TOTAL 30,215.25

PROJECT 718 TOTAL 30,215.25

PROJECT 744 - NEW HEADQUARTERS PHASE II

VENDOR: WLC ARCHITECTS

10/08/21 HQ GARDEN EXPANSION PHASE II

2,500.00
SUB-TOTAL 2,500.00

PROJECT 744 TOTAL 2,500.00

PROJECTS 772 & 773 - INSTALL NEW HQ E&R CONSTRUCTION

VENDOR: N/A

8/16/21 EMPLOYEE LABOR COSTS

304.02
SUB-TOTAL 304.02

VENDOR: E&R CONSTRUCTION

4/21/21 INSTALL NEW HEADQUARTERS 3,111.25
5/05/21 INSTALL NEW HEADQUARTERS 34,470.00
6/09/21 INSTALL NEW HEADQUARTERS 59,877.00
6/30/21 INSTALL NEW HEADQUARTERS 8,820.00
9/23/21 INSTALL NEW HEADQUARTERS 12,173.00

SUB-TOTAL 118,451.25

PROJECTS 772 & 773 TOTAL 118,755.27

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors
Monday, October 25, 2021

REVENUE BONDS, SERIES 2018A
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE
DATES: 09/10/21 - 10/20/21

PROJECT 775 - ARDILLA MAIN REPLACEMENT PHASE II

VENDOR: HUNTER ELECTRIC

6/30/21 ARDILLA MAIN REPLACEMENT PHASE II 1,710.13
SUB-TOTAL 1,710.13

VENDOR: CIVILTEC ENGINEERING INC

5/17/21 ARDILLA MAIN REPLACEMENT PHASE II 45,945.00
SUB-TOTAL 45,945.00

VENDOR: E&R CONSTRUCTION

9/23/21 ARDILLA MAIN REPLACEMENT PHASE II 102,864.74
10/18/21 ARDILLA MAIN REPLACEMENT PHASE II 115,467.30
SUB-TOTAL 218,332.04

PROJECT 775 TOTAL 265,987.17

PROJECT 776 - LANTE RESERVOIR REHABILITATION

VENDOR: STETSON ENGINEERING

9/09/21 LANTE RESERVOIR REHABILITATION 573.00
10/07/21 LANTE RESERVOIR REHABILITATION 1,910.00
SUB-TOTAL 2,483.00

PROJECT 776 TOTAL 2,483.00

GRAND TOTAL: \$ 1,232,863.74

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, October 25, 2021

AGENDA ITEM: **7** **ADJOURNMENT**

Adjourned in Memory of: _____

Meeting Adjourned At: _____