

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**

MONDAY, MAY 9, 2022 AT 5:30 P.M.

TO BE HELD AT

**CITY OF BALDWIN PARK'S
ARTS & RECREATION CENTER
14403-B PACIFIC AVENUE
BALDWIN, CA 91706
MONDAY, MAY 9, 2022, AT 5:30 P.M.**

1. CALL TO ORDER

- ❖ Pledge of Allegiance

2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS

- ❖ Chair Jazmin Lopez
- ❖ Vice Chair David Muse
- ❖ Director Ralph Galvan
- ❖ Director Lenet Pacheco
- ❖ Director Javier E. Vargas

3. ADOPTION OF AGENDA

- ❖ This item indicates action anticipated by the Board of Directors.

4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

5. APPROVAL OF MINUTES

- A. Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, February 14, 2021

6. CONSENT CALENDAR

- A. Approval of Checks and Invoice Register
 - i. Checks drawn on SCE Federal Credit Union – Operating Account
 - ii. Check registers
- B. Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
 - i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 25

7. ADJOURNMENT

CHAIR JAZMIN LOPEZ PRESIDING

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, May 9, 2022

AGENDA ITEM:

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**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND
DISTRICT EMPLOYEES**

Members of the Board of Directors:

Present:

Absent:

❖ Chairman	Jazmin Lopez	_____	_____
❖ Vice Chairman	David L. Muse	_____	_____
❖ Director	Ralph Galvan	_____	_____
❖ Director	Lenet Pacheco	_____	_____
❖ Director	Javier E. Vargas	_____	_____

District Employees:

Present:

Absent:

❖ Secretary/ Executive Director	José Martinez	_____	_____
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Others Present:

- ❖ _____
- ❖ _____
- ❖ _____
- ❖ _____
- ❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, May 9, 2022

AGENDA ITEM: **4** **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

MEMBERS OF THE PUBLIC:

COMMENTS:

❖ _____

❖ _____

❖ _____

❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
 MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS
 MONDAY, FEBRUARY 14, 2022

1. CALL TO ORDER

A regular meeting of the Board of Directors of the Valley County Water District Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District and via teleconference pursuant to AB 361 on Monday, February 14, 2022 at 5:30pm by Chair Lopez.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- President Jazmin Lopez – *via teleconference*
- Vice Chair David L. Muse – *via teleconference*
- Director Ralph Galvan – *via teleconference*
- Director Lenet Pacheco – *via teleconference*
- Director Javier E. Vargas – *via teleconference*

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez – *via teleconference*
- Treasurer- Jandy Macias – *via teleconference*
- Executive Assistant/ Board Liaison – Colleen Malaiba – *via teleconference*
- Water Resources Manager- Tara Robinson – *via teleconference*
- Accounting and Customer Service Supervisor – Nadia Loukeh – *via teleconference*
- General Counsel – Keith Lemieux –*via teleconference*

3. ADOPTION OF THE AGENDA

- Motion made by Director Pacheco to adopt the agenda as presented
- Motion to adopt seconded by Director Galvan
- Motion to adopt the agenda as presented carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Muse	Lopez
Carried	Yes	Yes	Yes	Yes	Yes

4. PUBLIC COMMENT

- None

5. APPROVAL OF MINUTES

A. *Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, January 24, 2022*

- Motion made by Vice President Muse to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, January 24, 2022
- Motion to approve seconded by Director Vargas

- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, January 24, 2022 carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Muse	Lopez
Carried	Yes	Yes	Yes	Yes	Yes

6. CONSENT CALENDAR

A. *Approval of Checks and Invoice Register*

- i. *Checks drawn on SCE Federal Credit Union – Operating Account*
- ii. *Check registers*

B. *Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account*

- i. *Valley County Water District Financing Authority Acquisition Fund Requisition No. 24*
 - Motion made by Director Pacheco to approve consent calendar as presented
 - Motion to approve seconded by Director Vargas
 - Motion to approve consent calendar as presented carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Muse	Lopez
Carried	Yes	Yes	Yes	Yes	Yes

7. ADJOURNMENT

- Chair Lopez asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:36pm

SIGNED:

ATTEST:

 Chair of the Board of Directors
 (SEAL)

 Secretary of the Board of Directors

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, May 9, 2022

AGENDA ITEM:

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CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.

A. APPROVAL OF CHECKS AND INVOICE REGISTER

- i. Checks Drawn on SCE Federal Credit Union - Operating Account
- ii. Check Registers

1 Summary of Prepaid VCWD Accounts Payable 02/24/22 thru 05/05/22 1,510,815.13

TOTAL TRANSFER OF FUNDS REQUIRED: \$ 1,510,815.13

B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 25 1,510,815.13

TOTAL TRANSFER OF FUNDS PROCESSED: \$ 1,510,815.13

Motion to Approve: _____

Motion Seconded By: _____

Vote of Members: _____ / _____ / _____
 Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
 Director Galvan Director Pacheco Director Vargas Vice President Muse President Lopez

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors
Monday, May 9 2022

REVENUE BONDS, SERIES 2018A
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE
DATES: 02/24/22 - 05/05/22

PROJECT 628 - NEW HEADQUARTERS

VENDOR: CITY OF BALDWIN PARK
5/05/22 NEW HQ PERMIT FEE

6,500.00
SUB-TOTAL 6,500.00

VENDOR: TELACU CONSTRUCTION
3/23/22 HQ CONSTRUCTION
4/15/22 HQ CONSTRUCTION

360,511.22
463,002.96
SUB-TOTAL 823,514.18

VENDOR: WLC ARCHITECTS
3/08/22 HQ DESIGN DEVELOPMENT
4/15/22 HQ DESIGN DEVELOPMENT
5/03/22 HQ DESIGN DEVELOPMENT

15,375.00
6,375.00
6,375.00
SUB-TOTAL 28,125.00

PROJECT 628 TOTAL 858,139.18

PROJECT 716 - MAINE RESERVIOR REHAB

VENDOR: STETSON ENGINEERS INC
4/22/22 MAINE RESERVIOR REHAB

191.00
SUB-TOTAL 191.00

PROJECT 716 TOTAL 191.00

PROJECT 718 - NIXON TREATMENT STORAGE EXPANSION

VENDOR: CIVILTEC ENGINEERING INC
2/25/22 NIXON TREATMENT STORAGE EXPANSION ENGINEERING
3/22/22 NIXON TREATMENT STORAGE EXPANSION ENGINEERING
4/22/22 NIXON TREATMENT STORAGE EXPANSION ENGINEERING

3,916.50
275.00
3,054.69
SUB-TOTAL 7,246.19

PROJECT 718 TOTAL 7,246.19

PROJECT 744 - NEW HEADQUARTERS PHASE II

VENDOR: SG CREATIVE LLC
5/05/22 HQ GARDEN EXPANSION GRAPHIC DESIGN

110.00
SUB-TOTAL 110.00

VENDOR: WLC ARCHITECTS
3/08/22 HQ GARDEN EXPANSION PHASE II
4/15/22 HQ GARDEN EXPANSION PHASE II

1,000.00
500.00
SUB-TOTAL 1,500.00

PROJECT 744 TOTAL 1,610.00

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors

Monday, May 9 2022

REVENUE BONDS, SERIES 2018A

SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE

DATES: 02/24/22 - 05/05/22

PROJECT 775 - ARDILLA MAIN REPLACEMENT PHASE II

VENDOR: N/A

2/28/22 EMPLOYEE LABOR COSTS	480.59
3/14/22 EMPLOYEE LABOR COSTS	1,616.53
3/28/22 EMPLOYEE LABOR COSTS	1,966.05
4/11/22 EMPLOYEE LABOR COSTS	1,966.05
4/25/22 EMPLOYEE LABOR COSTS	873.80

SUB-TOTAL 6,903.02

VENDOR: E&R CONSTRUCTION

4/11/22 ARDILLA MAIN REPLACEMENT PHASE II	115,740.00
5/02/22 ARDILLA MAIN REPLACEMENT PHASE II	69,498.00

SUB-TOTAL 185,238.00

PROJECT 775 TOTAL 192,141.02

PROJECT 776 - LANTE RESERVOIR REHABILITATION

VENDOR: STETSON ENGINEERING

2/24/22 LANTE RESERVOIR REHABILITATION	1,910.00
4/11/22 LANTE RESERVOIR REHABILITATION	3,504.50
5/02/22 LANTE RESERVOIR REHABILITATION	5,765.58

SUB-TOTAL 11,180.08

VENDOR: ADVANCED INDUSTRIAL INC

3/08/22 LANTE RESERVOIR REHABILITATION	57,555.75
4/22/22 LANTE RESERVOIR REHABILITATION	119,381.75
5/02/22 LANTE RESERVOIR REHABILITATION	226,080.00

SUB-TOTAL 403,017.50

VENDOR: RC FOSTER CORPORATION

3/22/22 LANTE RESERVOIR REHABILITATION	37,290.16
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SUB-TOTAL 37,290.16

PROJECT 776 TOTAL 451,487.74

GRAND TOTAL: \$ 1,510,815.13

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, May 9, 2022

AGENDA ITEM: **7** **ADJOURNMENT**

Adjourned in Memory of: _____

Meeting Adjourned At: _____