

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS  
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
MONDAY, AUGUST 8, 2022 AT 5:30 P.M.**

**TELECONFERENCE ACCESS**

*Pursuant to AB 361 issued by Governor Newsom in response to the COVID-19 outbreak as a precaution to protect staff, our constituents, and elected officials, the Valley County Water District will hold its Board meeting via teleconference or the most rapid means of communication available at the time.*

**Webex:** www.webex.com

**Meeting Number:** 2552 230 6588

**Password:** 11213

<https://valleycountywaterdistrict.my.webex.com/valleycountywaterdistrict.my/j.php?MTID=mefec32f381101918486092e11a935b7c>

**Join by Phone**

**Phone Number:** (415) 655-0001

**Access Code:** 2552 230 6588

**Password:** 11213

**1. CALL TO ORDER**

- ❖ Pledge of Allegiance

**2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS**

- ❖ Chair Jazmin Lopez
- ❖ Vice Chair David Muse
- ❖ Director Ralph Galvan
- ❖ Director Lenet Pacheco
- ❖ Director Javier E. Vargas

**3. ADOPTION OF AGENDA**

- ❖ This item indicates action anticipated by the Board of Directors.

**4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

**5. APPROVAL OF MINUTES**

- A.** Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, June 27, 2022

**6. CONSENT CALENDAR**

- A.** Approval of Checks and Invoice Register
  - i.** Checks drawn on SCE Federal Credit Union – Operating Account
  - ii.** Check registers
- B.** Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
  - i.** Valley County Water District Financing Authority Acquisition Fund Requisition No. 27

**7. ADJOURNMENT**

**CHAIR JAZMIN LOPEZ PRESIDING**

*In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.*

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, August 8, 2022**

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**AGENDA ITEM:**

<b>1</b>
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**CALL TO ORDER**

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Meeting Called to Order At: \_\_\_\_\_

Meeting Chaired By: \_\_\_\_\_

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, August 8, 2022**

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**AGENDA ITEM:**

**2**

**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND  
DISTRICT EMPLOYEES**

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**Members of the Board of Directors:**

**Present:**

**Absent:**

- |                 |                  |       |       |
|-----------------|------------------|-------|-------|
| ❖ Chairman      | Jazmin Lopez     | _____ | _____ |
| ❖ Vice Chairman | David L. Muse    | _____ | _____ |
| ❖ Director      | Ralph Galvan     | _____ | _____ |
| ❖ Director      | Lenet Pacheco    | _____ | _____ |
| ❖ Director      | Javier E. Vargas | _____ | _____ |

**District Employees:**

**Present:**

**Absent:**

- |                                 |               |       |       |
|---------------------------------|---------------|-------|-------|
| ❖ Secretary/ Executive Director | José Martinez | _____ | _____ |
|---------------------------------|---------------|-------|-------|

**Others Present:**

- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, August 8, 2022**

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**AGENDA ITEM:** 3 **ADOPTION OF AGENDA**

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❖ This item indicates action anticipated by the Board of Directors.

**Motion to Approve:** \_\_\_\_\_

**Motion Seconded By:** \_\_\_\_\_

**Discussion/Changes:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Vote of Members:**    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
  Yes                                   No                                   Abstain

**Roll Call Vote:**        \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
  Director Galvan    Director Pacheco    Director Vargas    Vice President Muse    President Lopez

**Motion to Approve:** CARRIED / FAILED

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, August 8, 2022**

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**AGENDA ITEM:** **4** **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

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❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

**MEMBERS OF THE PUBLIC:**

**COMMENTS:**

❖ \_\_\_\_\_

\_\_\_\_\_

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**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, August 8, 2022**

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**AGENDA ITEM:** 5 **APPROVAL OF MINUTES**

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**A. Minutes for the Special Meeting of the Board of Directors of the Financing Authority**  
**Monday, June 27, 2022**  
**Two (2) Pages**

**Motion to Approve:** \_\_\_\_\_

**Motion Seconded By:** \_\_\_\_\_

**Discussion/Changes:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Vote of Members:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Yes No Abstain

**Roll Call Vote:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Director Galvan Director Pacheco Director Vargas Vice President Muse President Lopez

**Motion to Approve:** CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
 MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS  
 MONDAY, JUNE 27, 2022

1. CALL TO ORDER

A meeting of the Board of Directors of the Valley County Water District (“District”) Financing Authority (“Financing Authority”) was called to order at Baldwin Park Art & recreation Center (“ARC”) located at 14403-B Maine Ave, City of Baldwin Park, County of Los Angeles, State of California, within said District on Monday, June 27, 2022, at 6:58pm by Chair Lopez.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- President Jazmin Lopez
- Vice Chair David L. Muse
- Director Ralph Galvan
- Director Lenet Pacheco
- Director Javier E. Vargas

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez
- Treasurer- Jandy Macias
- Operations & Maintenance Manger – Patrick Pooler
- Water Resources Manager- Tara Robinson
- Executive Assistant/Board Liaison – Colleen Malaiba
- Human Resources Coordinator – Priscilla Aceituno
- General Counsel – Keith Lemieux

3. ADOPTION OF THE AGENDA

- Motion made by Director Pacheco to adopt the agenda as presented
- Motion to adopt seconded by Director Vargas
- Motion to adopt the agenda as presented carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Muse	Lopez
Carried	Yes	Yes	Yes	Yes	Yes

4. PUBLIC COMMENT

- None

5. APPROVAL OF MINUTES

*A. Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, February May 9, 2022*

- Motion made by Vice President Muse to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, May 9, 2022
- Motion to approve seconded by Director Pacheco

- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, May 9, 2022 carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Muse	Lopez
Carried	Yes	Yes	Yes	Yes	Yes

6. CONSENT CALENDAR

A. *Approval of Checks and Invoice Register*

- i. *Checks drawn on SCE Federal Credit Union – Operating Account*
- ii. *Check registers*

B. *Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account*

- i. *Valley County Water District Financing Authority Acquisition Fund Requisition No. 26*
  - Motion made by Director Pacheco to approve consent calendar as presented
  - Motion to approve seconded by Vice President Muse
  - Motion to approve consent calendar as presented carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Muse	Lopez
Carried	Yes	Yes	Yes	Yes	Yes

7. ADJOURNMENT

- Chair Lopez asked if there was any other business to discuss; seeing none, the meeting was adjourned at 7:00pm

SIGNED:

ATTEST:

\_\_\_\_\_  
 Chair of the Board of Directors  
 (SEAL)

\_\_\_\_\_  
 Secretary of the Board of Directors



**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, August 8, 2022**

**AGENDA ITEM:**

6

**CONSENT CALENDAR**

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**All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.**

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**A. APPROVAL OF CHECKS AND INVOICE REGISTER**

- i. Checks Drawn on SCE Federal Credit Union - Operating Account
- ii. Check Registers

1 Summary of Prepaid VCWD Accounts Payable 06/25/22 thru 08/08/22 880,661.53

**TOTAL TRANSFER OF FUNDS REQUIRED:                   \$     880,661.53**

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**B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT**

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 27 880,661.53

**TOTAL TRANSFER OF FUNDS PROCESSED:                   \$     880,661.53**

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**Motion to Approve:** \_\_\_\_\_

**Motion Seconded By:** \_\_\_\_\_

**Vote of Members:**     \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                  Yes                                   No                                   Abstain

**Roll Call Vote:**        \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                  Director Galvan                   Director Pacheco                   Director Vargas                   Vice President Muse                   President Lopez

**Motion to Approve:**    CARRIED / FAILED

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
Regular Meeting of the Board of Directors  
Monday, August 8, 2022

REVENUE BONDS, SERIES 2018A  
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE  
DATES: 06/25/22 - 08/08/22

PROJECT 628 - NEW HEADQUARTERS

VENDOR: SOUTHERN CALIFORNIA EDISON	
7/12/22 NEW HQ ELECTRICAL METER INSTALLATION	981.02
SUB-TOTAL	981.02
VENDOR: TELACU CONSTRUCTION	
6/30/22 HQ CONSTRUCTION	476,756.96
SUB-TOTAL	476,756.96
VENDOR: WLC ARCHITECTS	
6/30/22 HQ DESIGN DEVELOPMENT	13,384.05
8/02/22 HQ DESIGN DEVELOPMENT	6,375.00
SUB-TOTAL	19,759.05

PROJECT 628 TOTAL 497,497.03

PROJECT 718 - NIXON TREATMENT STORAGE

VENDOR: CIVILTEC ENGINEERING INC	
6/30/22 NIXON STORAGE ENGINEERING	440.00
SUB-TOTAL	440.00

PROJECT 718 TOTAL 440.00

PROJECT 744 - NEW HEADQUARTERS PHASE II

VENDOR: WLC ARCHITECTS	
8/02/22 HQ GARDEN EXPANSION PHASE II	350.00
SUB-TOTAL	350.00

PROJECT 744 TOTAL 350.00

PROJECT 775 - ARDILLA MAIN REPLACEMENT PHASE II

VENDOR: E&R CONSTRUCTION	
6/30/22 ARDILLA MAIN REPLACEMENT PHASE II	57,222.00
6/30/22 ARDILLA MAIN REPLACEMENT PHASE II	116,484.50
SUB-TOTAL	173,706.50

PROJECT 775 TOTAL 173,706.50

PROJECT 776 - LANTE RESERVOIR REHABILITATION

VENDOR: STETSON ENGINEERING	
6/30/22 LANTE RESERVOIR REHABILITATION	28,044.50
SUB-TOTAL	28,044.50
VENDOR: ADVANCED INDUSTRIAL INC	
6/30/22 LANTE RESERVOIR REHABILITATION	126,117.25
8/01/22 LANTE RESERVOIR REHABILITATION	54,506.25
SUB-TOTAL	180,623.50

PROJECT 776 TOTAL 208,668.00

GRAND TOTAL: \$ 880,661.53

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, August 8, 2022**

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**AGENDA ITEM:** 7 **ADJOURNMENT**

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**Adjourned in Memory of:** \_\_\_\_\_

**Meeting Adjourned At:** \_\_\_\_\_