

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
MONDAY, SEPTEMBER 26, 2022 AT 5:30 P.M.**

TELECONFERENCE ACCESS

Pursuant to AB 361 issued by Governor Newsom in response to the COVID-19 outbreak as a precaution to protect staff, our constituents, and elected officials, the Valley County Water District will hold its Board meeting via teleconference or the most rapid means of communication available at the time.

Webex: www.webex.com

Meeting Number: 2558 804 8453

Password: 11213

Direct Meeting Link:

<https://valleycountywaterdistrict.my.webex.com/valleycountywaterdistrict.my/j.php?MTID=mb85f3fa9c65b812325feb3d8d7825609>

Join by Phone

Phone Number: (415) 655-0001

Access Code: 2558 804 8453

Password: 11213

1. CALL TO ORDER

- ❖ Pledge of Allegiance

2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS

- ❖ Chair Jazmin Lopez
- ❖ Vice Chair David Muse
- ❖ Director Ralph Galvan
- ❖ Director Lenet Pacheco
- ❖ Director Javier E. Vargas

3. ADOPTION OF AGENDA

- ❖ This item indicates action anticipated by the Board of Directors.

4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

5. APPROVAL OF MINUTES

- A.** Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, August 8, 2022

6. CONSENT CALENDAR

- A.** Approval of Checks and Invoice Register
 - i. Checks drawn on SCE Federal Credit Union – Operating Account
 - ii. Check registers
- B.** Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
 - i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 28

7. ADJOURNMENT

CHAIR JAZMIN LOPEZ PRESIDING

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, September 26, 2022

AGENDA ITEM:

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**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND
DISTRICT EMPLOYEES**

Members of the Board of Directors:

Present:

Absent:

❖ Chairman	Jazmin Lopez	_____	_____
❖ Vice Chairman	David L. Muse	_____	_____
❖ Director	Ralph Galvan	_____	_____
❖ Director	Lenet Pacheco	_____	_____
❖ Director	Javier E. Vargas	_____	_____

District Employees:

Present:

Absent:

❖ Secretary/ Executive Director	José Martinez	_____	_____
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Others Present:

- ❖ _____
- ❖ _____
- ❖ _____
- ❖ _____
- ❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, September 26, 2022

AGENDA ITEM: **4** **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

MEMBERS OF THE PUBLIC:

COMMENTS:

❖ _____

❖ _____

❖ _____

❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
 MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS
 MONDAY, AUGUST 8, 2022

1. CALL TO ORDER

A meeting of the Board of Directors of the Valley County Water District (“District”) Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District and via teleconference pursuant to AB 361 on Monday, August 8, 2022, at 5:30pm by Chair Lopez.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- President Jazmin Lopez
- Vice Chair David L. Muse
- Director Ralph Galvan
- Director Lenet Pacheco
- Director Javier E. Vargas

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez
- Treasurer- Jandy Macias
- General Counsel – Keith Lemieux
- Water Resources Manager- Tara Robinson
- Executive Assistant/Board Liaison – Colleen Malaiba
- Human Resources Coordinator – Priscilla Aceituno
- Customer Service Supervisor – Nadia Loukeh

3. ADOPTION OF THE AGENDA

- Motion made by Vice President Muse to adopt the agenda as presented
- Motion to adopt seconded by Director Pacheco
- Motion to adopt the agenda as presented carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Muse	Lopez
Carried	Yes	Yes	Yes	Yes	Yes

4. PUBLIC COMMENT

- None

5. APPROVAL OF MINUTES

A. *Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, June 27, 2022*

- Motion made by Director Galvan to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, June 27, 2022
- Motion to approve seconded by Vice President Muse

- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, June 27, 2022 carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Muse	Lopez
Carried	Yes	Yes	Yes	Yes	Yes

6. CONSENT CALENDAR

A. *Approval of Checks and Invoice Register*

- i. *Checks drawn on SCE Federal Credit Union – Operating Account*
- ii. *Check registers*

B. *Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account*

- i. *Valley County Water District Financing Authority Acquisition Fund Requisition No. 27*
 - Motion made by Director Galvan to approve consent calendar as presented
 - Motion to approve seconded by Vice President Muse
 - Motion to approve consent calendar as presented carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Muse	Lopez
Carried	Yes	Yes	Yes	Yes	Yes

7. ADJOURNMENT

- Chair Lopez asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:34pm

SIGNED:

ATTEST:

 Chair of the Board of Directors
 (SEAL)

 Secretary of the Board of Directors

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, September 26, 2022

AGENDA ITEM:

6

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.

A. APPROVAL OF CHECKS AND INVOICE REGISTER

- i. Checks Drawn on SCE Federal Credit Union - Operating Account
- ii. Check Registers

1 Summary of Prepaid VCWD Accounts Payable 08/09/22 thru 09/22/22 956,947.73

TOTAL TRANSFER OF FUNDS REQUIRED: \$ 956,947.73

B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 28 956,947.73

TOTAL TRANSFER OF FUNDS PROCESSED: \$ 956,947.73

Motion to Approve: _____

Motion Seconded By: _____

Vote of Members: _____ / _____ / _____
 Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
 Director Galvan Director Pacheco Director Vargas Vice President Muse President Lopez

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors
Monday, September 26, 2022

REVENUE BONDS, SERIES 2018A
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE

DATES: 08/09/22 - 09/22/22

PROJECT 628 - NEW HEADQUARTERS

VENDOR: SOUTHERN CALIFORNIA GAS CO

8/11/22 NEW HQ GAS METER INSTALLATION 4,628.26

SUB-TOTAL 4,628.26

VENDOR: TELACU CONSTRUCTION

9/19/22 HQ CONSTRUCTION 306,135.40

9/19/22 HQ CONSTRUCTION 366,000.64

SUB-TOTAL 672,136.04

VENDOR: WLC ARCHITECTS

9/07/22 HQ DESIGN DEVELOPMENT 6,375.00

SUB-TOTAL 6,375.00

PROJECT 628 TOTAL 683,139.30

PROJECT 678 - AZUSA CANYON MAIN REPLACEMENT

VENDOR: TE ROBERTS INC

6/30/22 AZUSA MAIN REPLACEMENT CONSTRUCTION 236,378.60

SUB-TOTAL 236,378.60

PROJECT 678 TOTAL 236,378.60

PROJECT 716 - MAINE RESERVOIR REHAB

VENDOR: STETSON ENGINEERS INC

9/02/22 MAINE RESERVOIR REHAB ENGINEERING 286.50

SUB-TOTAL 286.50

PROJECT 716 TOTAL 286.50

PROJECT 744 - NEW HEADQUARTERS PHASE II

VENDOR: WLC ARCHITECTS

9/07/22 HQ GARDEN EXPANSION PHASE II 3,950.00

SUB-TOTAL 3,950.00

PROJECT 744 TOTAL 3,950.00

PROJECT 775 - ARDILLA MAIN REPLACEMENT PHASE II

VENDOR: N/A

4/30/22 INVENTORY SUPPLY COSTS 19,758.02

SUB-TOTAL 19,758.02

PROJECT 775 TOTAL 19,758.02

PROJECT 776 - LANTE RESERVOIR REHABILITATION

VENDOR: N/A

5/31/22 INVENTORY SUPPLY COSTS 295.31

SUB-TOTAL 295.31

VENDOR: STETSON ENGINEERING

6/30/22 LANTE RESERVOIR REHAB ENGINEERING 3,724.50

9/06/22 LANTE RESERVOIR REHAB ENGINEERING 9,415.50

SUB-TOTAL 13,140.00

PROJECT 776 TOTAL 13,435.31

GRAND TOTAL: \$ 956,947.73

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
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AGENDA ITEM: **7** **ADJOURNMENT**

Adjourned in Memory of: _____

Meeting Adjourned At: _____